



JOB ADVERT FOR PROJECT OFFICER

Number of Vacancies: 4 Positions

Job Type: Full time employment

Jobs at: Albertine Interventions for Development (AID)

Application Deadline for these positions: 20th December, 2024

Duty Station: (Kabarole & Kasese) Districts in Rwenzori region, (Hoima and Kibale) Districts in Albertine region.

Starting Date: 6th January, 2025

Reports to: Project Manager/Regional Manager and works closely with the National Technical Advisor.

Contract Period: 12 Months with possibility of renewal based on performance.

ORGANIZATION'S BACKGROUND

Albertine Interventions for Development (AID) is a grassroots and multisectoral development partner operating Country wide and registered with Uganda NGO Bureau (REG NO: S.5914/12791) as well as company limited by guarantee with Uganda Registration Services Bureau (URSB) REG NO: 227181 established in 2007 to provide lasting solutions to poor and vulnerable communities to foster improved livelihoods for sustainable development in Uganda. AID implements her programme interventions in the thematic areas of: Climate Smart Agriculture and Enterprise Development, Environment protection and Natural resources management, WASH, OVC empowerment, Entrepreneurship and skills development. More information about AID can be accessed via our official website: www.aid.ug

PROJECT BACKGROUND

With funding from Belgian State as the donor & Enabel, a Belgian Development Agency as the contracting Authority, Albertine Interventions for Development (AID) is implementing a **2-Years Project (2025-2026)** titled “**Youth Transition to Coffee Green Skills and Entrepreneurship Opportunities (Y2GEO) Project**” in selected districts of Rwenzori Region (Kabarole & Kasese) and (Hoima and Kibale) in Albertine region whose main purpose is to build skills of **1,150** vulnerable youth and women (of which 70% or more are female) in the 4 proposed districts and create the job opportunities along all nodes of the coffee value chain enmeshed within the coffee sub sector eco system. Cognizant of the fact that more lucrative opportunities lie in self-employment, the project targets to support the **1,150** Youth & Women job start-ups with potential to scale and create more opportunities for employment in the coffee sector. The support will be a blend of in-kind seed capital or inputs and tailored Business Development Services delivered in a phased manner as per the business growth needs as well as creation of quick win job opportunities for the targeted critical mass.

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POSITION OVERVIEW

The project officers Key strategic interventions include, engaging few but selected vulnerable youth & women who meet set criteria for participation in the project interventions, skilling the youth in technical and soft skills demanded by the job market and for occupations identified along the coffee value chain, post-skilling support, establishing networks, synergies and platforms for agribusiness growth, digitalization and ICTs for coffee agri-business, climate and environment compliant innovations, job-readiness enhancement, strategic public-private partnerships, job brokerage, and equipping the young people for long-term engagement in Agripreneurship.

MAIN DUTIES AND RESPONSIBILITIES

Technical implementation of project activities:

1. Mobilise stakeholders to participate in the inception meetings
2. Create community awareness campaigns and facilitate local leaders during beneficiary identification and onboarding.
3. Facilitate training of Youth and Vulnerable Women on Employability and Life Skills
4. Train vulnerable women and youth in best coffee agronomic practices and harness entrepreneurship business opportunities (specialty coffee micro lots using recommended GAPs and ethical business practices as Coffee Agronomists, young plant raisers availing coffee and non-coffee planting materials, Demo Youth Champions (DYCs), via farmer field schools and coffee farm tourism experiences.
5. Collaborate with MAAIF, UCDA and NACORI officials in the certification of established coffee and agroforestry nurseries.
6. Support the youth and vulnerable women to acquire UNBS Certification for their manufactured and produced products.
7. Support registration and formalization processes for the established groups with URSB
8. Support establishment and set up of aggregation centres and ensure they are well equipped.
9. Build cooperative capacity & synergies for youth tailored packages
10. Support targeted critical mass in accessing decent work processor & value addition opportunities, offering coffee advisory services and fleet logistics for target clientele and off-takers.
11. Build and mentor 1,150 vulnerable youth and women in employability and life skills, standards and rights at work for selected occupations in attached district of operation.
12. Support selected vulnerable youth and women in undertaking competence-based coffee value chain overview training with learning work packages for selected occupations along the coffee value chain.
13. Maintain respectful and constructive relations with the donor, partner organizations, government and local authorities and development actors, Making referrals and linkages of the youth to the appropriate actors where necessary.
14. Facilitate and provide full support to project associate partners to deliver high quality trainings and services to selected beneficiaries.
15. Build and maintain strong relationships with government agencies, departments, training institutions, private sector companies, community structures and the local leadership.
16. Ensure training curricula align with market needs and industry standards.
17. Represent the organization in any stakeholder coordination meetings as when required or delegated to do so.

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Monitoring, reporting and communication responsibilities

1. Provide regular detailed high quality project progress reports as required.
2. Work hand in hand with the project MEAL Associate, M& E Specialist and the regional manager to generate project impact stories and ensure consistency in protocols, information, and reporting systems in line with the donor requirements.
3. Participate in project review meetings to present progress on project indicators with comparison to targets and feed into tracking project implementation as per planned timeline.
4. Participate in organised field-level monitoring, client responsiveness and evaluation of activities, reflective practice, and outcome measurement for the attached district.
5. Regularly assess project impacts, identify challenges, and propose adaptive strategies.

Fundraising and resource mobilization

1. Identify opportunities and contribute to Aid's funding portfolio and participate in concept and proposal development, or partnerships to expand project impacts.

Qualifications, Skills & Working Experience

1. Minimum of a Bachelor's Degree in Agriculture, Agribusiness or any other relevant and related fields. Post graduate Diploma in project planning and management is added advantage.
2. At least 5 years of experience of working in a fast-paced work environment, implementing similar coffee sector related programs/projects.
3. Experience in working closely with vulnerable persons, women and youth empowerment and transition to work related programs at community level stakeholders.
4. Perform any other duty as assigned by the line managers and supervisors.

Personal qualities:

- Works well in dynamic multisectoral workspace with minimal supervision, an excellent team player with ability to deliver well under pressure.
- Strong management skills, including planning, budgeting and stakeholder coordination.
- Demonstratable ability to engage and build excellent working relationships with donor, government and local partner organizations, create synergies while implementing the project is vital.
- Excellent ICT skills with proficiency in Microsoft Applications (MS project, kobo collect, Word, Excel, PowerPoint, etc.)
- Ability to ride a motorbike with a valid **class A** driving permit
- Possesses required, desired Language Skills: Fluency in English Language both written and spoken is required. Ability to speak the local language of the attached district area is desired.

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Job application procedure:

To apply for the above position, please send your application involving (Cover Letter, CV & Certified Academic credentials) addressed to the **Human Resources Manager**, Albertine Interventions for Development (AID), P.O. Box 405, Fort Portal- Uganda by email to hr@aid.ug while indicating the job title in the email subject, not later than **20th December, 2024 at 05:00pm EAT**.

NB: Only shortlisted applicants will be contacted for interviews & if you don't hear from us by **6th January 2025**, consider yourself unsuccessful.

AID is an equal opportunity employer and promotes gender equality. Canvassing will lead to automatic disqualification. AID doesn't charge a fee at any stage of the recruitment process (Application, Interview, meeting, processing and training).

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