



ALBERTINE INTERVENTIONS FOR DEVELOPMENT (AID)
Plot 1, Rukurato Access, Rukurato Road, (Off) Nyaika Avenue
P.O. Box 405, Fort Portal (UGANDA)
Tel: +256 (0) 392178486
E-mail: info@aid.ug

REQUEST FOR QUOTATION (RFQ) FOR BREAK TEA LUNCH AND SUPPER

ADVERT DATE: 23rd February 2026

PRF/RFQ Number	AID-Y2GEO/PROC/BAR-03/26	Date	
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PRE-QUALIFIED/LOCAL SUPPLIER FORM

SUPPLIER'S COMPANY NAME:

Contact Person:

Telephone Number:

Email:

TIN Number:

Albertine Interventions for Development (AID) hereby invites you to submit your competitive quotation for the item(s) listed below with detailed specifications. **DEADLINE FOR SUBMISSION NOT LATER THAN 5:00 PM, 13th March/ 2026. PLEASE QUOTE IN Uganda shillings.**

Priced RFQs can be submitted electronically via email through procurement@aid.ug copying info@aid.ug, admin@aid.ug or a hard copy of the RFQ in a sealed envelope can be hand delivered to: Albertine Interventions for Development (AID) regional coordination office at Plot 1, Rukurato Access, Rukurato Road, (Off) Nyaika Avenue, P.O. Box 405, Fort Portal (UGANDA) and MUST be registered

and supplier/contractor/service provider signs on the bid submission form as acknowledgement of submission.

The below prices are valid forday(s)/Month(s)

Specify Estimated delivery time/ Schedule..... Specify

Terms of Payment:

Warranty if applicable.....

Is your company exempted from Withholding Tax? (YES/NO)

If yes, please attach exemption certificate

BREAK TEA AND LUNCH DURING THE TRAINING OF 150 BARISTAS AND 100 ROASTERS FOR 15 DAYS.

Items/Description	Quantity	Unit of Measure (UOM)	Unit price (UGX)	Total Price (UGX)
BREAK TEA, LUNCH & SUPPER	250			
Break Tea (Milk, dry tea with bites like sweet banana and samosa or a chapatti)				
Lunch (Matooke, Pumpkin, Rice, Irish) with Beef, Beans, cow peas and or G. Nuts				
Supper (Matooke, Pumpkin, Rice, Irish) with Beef, Beans, cow peas and or G. Nuts				
SUB TOTAL				
18%VAT (IF APPLICABLE)				
GRAND TOTAL				

TERMS AND CONDITIONS:

- Quotations will be evaluated based on: a) compliance with technical specifications and quality standards b) ability to deliver and meet timeframes as specified c) best quality / price ratio.
- Suppliers are allowed to describe or attach more detailed specification of quoted items or use their own official company headed quotation form indicating all requested information.
- Albertine Interventions for Development (AID) reserves the right to accept/reject all or part of your offer.

- Albertine Interventions for Development (AID) **DOES NOT** offer advance payments regardless of the value of the procurement at hand.
- For every payment above one million Ugandan Shillings, none other than supply of Agricultural products Albertine Interventions for Development (AID) will deduct 6% withholding tax from the total Invoice value and submit to Uganda Revenue Authority.
- Please include 18% VAT computation where Applicable.
- IF YOU DO NOT HEAR FROM US WITHIN 30 DAYS, CONSIDER YOUR QUOTATION UNSUCCESSFUL.

Please note that this form is not a purchase order and is not a guarantee of purchase for your establishment but will allow Albertine Interventions for Development (AID) to consider your price along with other competitive quotations.

Supplier Signature/ Stamp Date: